

**Make Checks Payable To:**

ECOLLECT  
PO BOX 3  
WILKES-BARRE, PA 18703

(866) 225-0033 ext 711

**QUARTERLY  
BUSINESS  
PRIVILEGE AND  
MERCANTILE  
TAX RETURN  
2016**

**MEDIA BOROUGH  
DELAWARE COUNTY, PENNSYLVANIA**



needhelp@e-collectplus.com

**IMPORTANT:** This return must be filed with full remittance of tax due on or before the due date in order to avoid the imposition of penalties. All businesses must provide Schedule C's and/or other appropriate Federal Schedules. Explain fully any differences between the gross volume on reverse.

**OWNERSHIP**

**BUSINESS NAME AND ADDRESS:**

**A. EIN:**

**B. DATE LOCAL OPERATION BEGAN:**

**FOR OFFICE USE ONLY**

ACCOUNT NO: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_  
LICENSE NO. ISSUED: \_\_\_\_\_  Check  Money Order

INDICATE TYPE OF BUSINESS:  New  Itinerant  Seasonal  
 Transient  Established

INDICATE INCOME BASE:  Estimated Business  Actual Business

**C. NATURE OF BUSINESS:**  Retail  Wholesale  Rental  Manufacturing\*  Service\*  Trade  Construction  Fabricating\*  Amusement  
 Other: \_\_\_\_\_ \*EXPLAIN METHODS USED ON REVERSE SIDE.

**PLEASE COMPLETE PROPER SECTION**

MERCANTILE TAX		GROSS VOLUME OF BUSINESS	TAX RATE	AMOUNT OF TAX DUE
RETAIL BUSINESS: 1. TAX		X	.00075	
LICENSE (FOR EACH PLACE OF BUSINESS)	PER YEAR		\$ 50.00	
WHOLESALE BUSINESS: 2. TAX		X	.00075	
LICENSE (FOR EACH PLACE OF BUSINESS)	PER YEAR		\$ 50.00	
<b>TOTAL TAX DUE (Total of 1 and 2)</b>				
PENALTY 10% (.1) OF TAX DUE FOR EACH MONTH OR FRACTIONAL MONTH DELINQUENT				
INTEREST 1.25% (.0125) OF TAX DUE FOR EACH MONTH OR FRACTIONAL MONTH DELINQUENT				
<b>3. TOTAL MERCANTILE PAYMENT DUE</b>				
BUSINESS PRIVILEGE TAX		GROSS VOLUME OF BUSINESS	TAX RATE	AMOUNT OF TAX DUE
SERVICE 4. TAX		X	.00150	
(include Rental Business) 5. LICENSE (FOR EACH PLACE OF BUSINESS)	PER YEAR		\$ 50.00	
A SEPARATE LICENSE IS NECESSARY FOR EACH PLACE OF BUSINESS. NOTE: A fee of \$10.00 will be charged for replacement of any license lost or destroyed. License must be posted conspicuously at all times. New, seasonal, transient or itinerant business must secure license before commencing business and provide adequate cash bond as determined by the tax office.				
<b>TOTAL TAX DUE (Total of 4 and 5)</b>				
PENALTY 10% (.1) OF TAX DUE FOR EACH MONTH OR FRACTIONAL MONTH DELINQUENT				
INTEREST 1.25% (.0125) OF TAX DUE FOR EACH MONTH OR FRACTIONAL MONTH DELINQUENT				
<b>6. TOTAL BUSINESS PRIVILEGE PAYMENT DUE</b>				
<b>TOTAL PAYMENT DUE</b>	<b>July 31, 2016</b>	<b>(Total of 3 and 6)</b>		

**4<sup>th</sup> QTR - 2016**

**Oct-Dec**

**DUE DATE -----> January 31, 2017**

**AFFIRMATION:** I hereby certify under penalties provided by law that all statements made herein and/or in any supporting schedule or exhibit are to the best of my knowledge and belief true, correct and complete. If this return is prepared by a person other than the taxpayer, this declaration is based on all the information of which preparer has any knowledge.

Signature (X): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of preparer (if other than taxpayer) \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Type or print

YOU ARE ENTITLED TO RECEIVE A WRITTEN EXPLANATION OF YOUR RIGHTS REGARDING THE COLLECTION OF CERTAIN ELIGIBLE TAXES. YOU MAY OBTAIN A COPY OF THE "TAXPAYER BILL OF RIGHTS" DISCLOSURE STATEMENT BY CONTACTING THE LOCAL POLITICAL SUBDIVISION LISTED HEREON.